

**Iron River Township
Hall Rental
102 McNutt Road
Iron River, MI 49935**

Contact: Clerk at 906-367-0785 or email at clerk@ironrivertownship.com

Name of Lessee: _____

Phone: _____

Address: _____

City, State, Zip: _____

Date of Event: _____

Event and time: _____

\$75 rental for Township Resident and \$100 Security Deposit.

\$100 rental for Non-Resident Fees and \$100 Security Deposit.

Rental Fee _____ and Security Deposit _____. Please submit separate checks for rental fee and security deposit.

The upper level is handicapped accessible from the back door location with access only to the first floor.

Signature of renter _____ acknowledging that the upper level is handicap accessible and if lower level is used the renter acknowledges their group attending event will not need handicap accessibility.

Renter understands that any damage costs will be deducted from said deposit. Damages exceeding deposit shall be the responsibility of the renter. Rules of the Hall are posted. After the hall has been inspected by township personnel, the deposit (in whole or in part) will be returned.

Smoking: Smoking is prohibited inside the hall. This prohibition includes tobacco, marijuana and vaping of any substances.

Cleanup: The renter is responsible for cleanup of the hall, property and tables/chairs. All trash must be removed from the premises and renter is responsible for proper disposal of garbage. If the property is not returned in good order, the renter will be invoiced for time and materials for any cost above and beyond the amount of the security deposit.

Proof of Insurance and Liability Agreement: In consideration of renting the use of above hall, the renter assumes all liability of whatsoever nature and kind which might accrue by or through the acts and/or conduct of ourselves, our guests and persons present at above stated function; and we do hereby severally and jointly guarantee to save harmless said township and its officers from all demands, damages, judgments, expenses and costs it may be put to by reason of the use of said Township Hall for above stated purpose. If alcohol is being furnished by the renter or permitted on the premises during the rental term the Proof of Insurance must include "host liquor liability coverage.

Insurance Company _____ Policy Number _____.

The applicant agrees to be responsible for any and all property damage or liability resulting in and agrees to the rental cost. Applicants will not allow any illegal or hazardous activity to occur at the Iron River Township and property. Applicants shall provide Iron River Township with Proof of Liability and Property Insurance, pay the rent and sign this agreement before the key to the Hall will be released. The key will be released for the hall setup within 24 hours prior to the rental date.

The Township has limited coffee makers, dishes, cups, silverware, and serving dishes. Plan on providing your own roasters, cooking pots and pans, measuring cups/spoons, dish towels, sugar, spices, etc. Bathrooms are supplied with toilet paper, hand soap and paper towel.

Signature of renter: _____ Date: _____.

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Return the signed rental form, there are 2 places on the form to sign. Proof of insurance is required. All renters must call their homeowners insurance company and let them know you are renting the Township Hall and then the insurance company will provide you with the proof of insurance. Please submit this with your rental form.

Submit a separate check for the rental fee and a separate check for the security deposit.

The form and payment can be mailed to: Iron River Township

102 McNutt Road

Iron River, Mi 49935

Or this can be dropped off in the drop box located in the township parking lot.

Please call the clerk to meet to pick up the key for your event.